



Roundhouse Community Arts and Recreation Centre
Job Posting

Host - Skate Plaza Host Program

The Roundhouse Community Centre has an opening for a position called **Skate Plaza Host** for the skate board plaza at Union and Quebec Streets. The Skate Plaza Host will be outgoing, upbeat, and friendly and will set the tone for a welcoming and positive skateboarding environment. The host will function as a mentor/role model on site displaying and encouraging safe practices at all times as well as a skateboard instructor for Roundhouse skateboard programs. The Host will also encourage other users/skaters to be good neighbours to the residents, parks, and businesses surrounding the plaza area by skating safely to and from the Plaza, properly disposing of litter, and encouraging skaters to minimize any other negative impacts on the neighbourhood. The Host will also be involved with minor maintenance tasks to keep the area clean and tidy.

Specific duties include:

1. Performing visual inspections of the Plaza to identify potential hazards and dealing with minor maintenance tasks e.g. sweeping. Reporting other maintenance issues to the appropriate Park Board department.
2. Demonstrating safe practices such as encouraging the use of helmets and other safety gear (hosts are to wear helmets when skating)
3. Welcoming new patrons to the Plaza to familiarize them with park etiquette, rules and regulations on the posted signs and pointing out key areas of interest.
4. Promoting and assisting with the planning and organizing of authorized events happening at the plaza such as clean-up days, community events etc.
5. Functioning as a skate instructor or otherwise supporting Roundhouse skateboard programs on site as requested.
6. Acting as a communication link between the users and the Park Board. Host will be expected to identify and communicate issues or areas for improvements re .the design/operation of the facility to the proper Park Board personnel.
7. Identifying potential dangers e.g. escalation of fights, drug use, etc and reporting these activities immediately by calling the Police or the Park Board Skate Plaza Liaison to deal with the situation.
8. Filling out a Log Book, taking statistics and providing First Aid
9. Check in with Roundhouse staff/Skate Plaza Liaison (phone call) before and after each session

Desired Training /Qualifications:

- Neat appearance, pleasant manner, excellent verbal communication skills
- Ability to deal tactfully and effectively with the public.
- Ability to skateboard/capacity to teach skateboarding to children/youth
- Completed Grade 11 or equivalent.
- First Aid or CPR (or willingness to obtain a First Aid Certificate)
- Police clearance required

Work Schedule:

Late April – early October 2008, approx. 12 hrs – 14 hrs/week. Hours are flexible, afternoon, evening and weekend work may be required. The hours for this position are auxiliary and are governed by the collective agreement between the Vancouver Park Board and CUPE 15. **Remuneration:** \$17.53/hr + 12% in lieu of benefits. (Program Assistant II, Step 1). **Please apply in writing with a resume to: Diana Guenther,**

**The Roundhouse Community Arts and Recreation Centre, 181 Roundhouse Mews, Vancouver, B.C. V6Z 2W3,
Fax: 604 713-1813 , Application deadline: March 28/08 5:00pm**

We thank all applicants for their interest, however, only those selected for an interview will be contacted. The Roundhouse is an equal opportunity employer. See www.roundhouse.ca for information about the Roundhouse.

