

Uniform Agreement

Background

_____ Parks Department has a reputation for providing high quality Recreation services. This positive image is re-enforced every time a local user or visitor uses our facilities and sees Recreation staff at work. In addition to promoting a positive image among users, the uniform also serves to identify Recreation staff to visitors requiring assistance. Uniforms also contribute to an increased sense of 'teamwork'. For these reasons _____ Parks Department staff are provided with a uniform to be worn at all times while on duty. No part of the uniform is to be worn while off duty.

Pick-up and Return of Uniforms

Uniforms are issued at the beginning of employment and returned prior to your last day of employment. You are held responsible for all items you have signed for. Please check quantities received and verify that each item is received in good condition. All components of the uniform remain the property of _____ at all times, and therefore usage as such is to follow Uniform Policies as they relate.

Launder of Uniforms

Cleaning is your responsibility. A washer and dryer is provided on premises in order to support you. It is asked that washing of your uniform not be done separately, but rather in coordination with other staff, or with a load of other required laundry.

Laundering instructions & suggestions:

1. Remove contents from all pockets (if necessary).
2. Wash in cold water with normal laundry detergent. Do not use bleach or detergent with bleach additive such as "Tide with Bleach".
3. Tumble dry, or hang.

Every effort has been made to supply uniforms that meet everyone's needs under the environmental conditions that occur, and yet to remain within a realistic budget range. All feedback is encouraged and welcomed.

Date issued: _____				Date returned: _____		
Issued by: _____				Received by: _____		
Item	Size	Quantity	#	Size	Quantity	#
<i>T-shirt</i>						
<i>Shorts</i>						
<i>Hat</i>						
<i>Tank top</i>						

I have received the items listed above in good condition. I have read the Uniform Policy and Agreement and understand and accept the responsibilities of wearing and maintaining the uniform for the duration of my employment with _____ Parks Department.

Signature: _____