



# BCRPA Provincial Award Nomination Questions

---

To help you compile your answers for the online nomination form, the questions to the forms are provided below.

**Please note, nominations will ONLY be accepted through the online nomination forms.**

**We will not accept the nominations in any other format.**

**Links to the online nomination forms can be found here:**

- [Citation of Outstanding Achievement Nomination Form](#)
- [Award of Merit Nomination Form](#)
- [Facility Excellence Nomination Form](#)
- [Program Excellence Nomination Form](#)
- [Parks Excellence Nomination Form](#)

Completed nomination forms, as well as all supporting documents are due  
**no later than 4:30 pm, Monday, March 19, 2018.**

If you have any questions, please contact us at [communications@bcrpa.bc.ca](mailto:communications@bcrpa.bc.ca)

---

## Table of Contents

BCRPA 2018 Citation of Outstanding Achievement Nomination Questions.....	2
BCRPA 2018 Award of Merit Nomination Questions.....	3
BCRPA 2018 Provincial Facility Excellence Award Nomination Questions .....	5
BCRPA 2018 Provincial Parks Excellence Award Nomination Questions .....	6
BCRPA 2018 Provincial Program Excellence Award Nomination Questions.....	7



## BCRPA 2018 Citation of Outstanding Achievement Nomination Questions

---

### Nominee Information

1. Please complete the information below for the nominee for the 2018 Citation for Outstanding Achievement.
    - a. Name of Nominee
    - b. Municipality/Organization
    - c. Contact Name
    - d. Address line 1
    - e. Address line 2
    - f. City
    - g. Province
    - h. Postal Code
    - i. Telephone
    - j. Fax
    - k. Email
  
  2. Is the Nominee a current member of the BCRPA? Yes / No
- 

### Nominator Information

3. Please complete the information below for the **Nominator**.
    - a. Name of Nominator
    - b. Municipality/Organization
    - c. Address line 1
    - d. Address line 2
    - e. City
    - f. Province
    - g. Postal Code
    - h. Telephone
    - i. Fax
    - j. Email
  
  4. Is the Nominator a current member of the BCRPA? Yes / No
- 

### Nomination Submission for Citation of Outstanding Achievement

5. Provide information on the nominee's professional or volunteer leadership contributions, at the local parks and recreation service and/or communities interest level, with the BCRPA.
6. Provide information on the nominee's professional or volunteer leadership contributions, at the local parks and recreation service and/or communities interest level, with **regional or provincial parks and recreation groups**.
7. Provide information on the nominee's professional or volunteer leadership contributions, at the local parks and recreation service and/or communities interest level, with **local community recreation and parks related groups**.
8. Provide information on the nominee's involvement in the promotion of local recreation services and parks, or specific interest areas.
9. Provide information on the nominee's involvement with the initiation of services or methods which are now widely used by other agencies.
10. List the accomplishments, awards and honours received by the nominee.
11. Please share other pertinent information you would like to have considered as part of your submission.



## BCRPA 2018 Award of Merit Nomination Questions

---

### Nominee Information

1. Please complete the information below for the nominee for the 2018 Award of Merit.
    - a. Name of Nominee
    - b. Municipality/Organization
    - c. Contact Name
    - d. Address line 1
    - e. Address line 2
    - f. City
    - g. Province
    - h. Postal Code
    - i. Telephone
    - j. Fax
    - k. Email
  
  2. Is the Nominee a current member of the BCRPA? Yes / No
- 

### Nominator Information

3. Please complete the information below for the **Nominator**.
    - a. Name of Nominator
    - b. Municipality/Organization
    - c. Address line 1
    - d. Address line 2
    - e. City
    - f. Province
    - g. Postal Code
    - h. Telephone
    - i. Fax
    - j. Email
  
  4. Is the Nominator a current member of the BCRPA? Yes/No
- 

### Nomination Submission for the Award of Merit

5. Please list the nominee's participation with **BCRPA offices and committees** (Example, Member of Awards Committee 2009 - 2011 Regional Council).
6. Please list the nominee's participation with **other provincial professional service organizations**, which benefited the recreation and parks sector (Example, member of Executive Provincial Sports Association).
7. Please list the nominee's participation with **regional councils and services** (Example, Fitness Representative on the Council, served on the Conference Planning Committee 2013-2014).
8. Please provide a list of the title, date and publishers of **written contributions to research projects**.
9. Please provide a list of the title, date and publishers of **written contributions to books, magazines and news articles**.
10. Please give any other specific information that could assist the Committee in making the determination of the award, **including awards and honours received, and other pertinent activities or information**. Feel free to include a **general statement** as to why the nominee is deserving of this honour.
11. Please provide a list of previous **public speaking experience**, including topics and events. (Example, Keynote on Leadership at a Provincial Conference, Victoria, BC, 2016)



12. Please provide a list of previous field or job related experience related to **parks and recreation activities** (Example, Assistant Director, Campbell River Recreation Department, 2000-2003).
13. Please provide a list of previous field or job related experience related to **volunteer related field or job activities** (Example, Executive member, Minor Soccer Association, 1999-2003; Coach, Minor Softball, 2003-2005).
14. Please provide a list of previous field or job related experience related to **any contributions to the innovation of service or facility development.**
15. Please share other pertinent information you would like to have considered as part of your submission.



## BCRPA 2018 Provincial Facility Excellence Award Nomination Questions

---

### Nominee Information

Please complete the information below for the facility that you are nominating.

1. Please complete the information below for the facility that you are nominating for the 2018 Facility Excellence Award.
    - a. Name of Facility
    - b. Municipality/Organization
    - c. Contact Name
    - d. Address line 1
    - e. Address line 2
    - f. City
    - g. Province
    - h. Postal Code
    - i. Telephone
    - j. Fax
    - k. Email
  2. Capital cost of the facility:
    - a. Under \$1 million
    - b. Over \$1 million
  3. Is the **Nominee** a current member of the BCRPA? Yes / No
- 

### Nominator Information

4. Please complete the information below for the **Nominator**.
    - a. Nominator's Name
    - b. Municipality/Organization
    - c. Address line 1
    - d. Address line 2
    - e. City
    - f. Province
    - g. Postal Code
    - h. Telephone
    - i. Fax
    - j. Email
  5. Is the **Nominator** a current member of the BCRPA? Yes / No
- 

### Nomination Submission for the BCRPA's 2018 Provincial Facility Excellence Award

6. To what extent is accessibility for the general public and special needs groups addressed?
7. Does the nominee demonstrate unique, innovative and creative design and/or use features? Please describe its architectural merit. **For environmentally focused applications:** How does the nominee provide an exemplary and innovative example of environmental protection, resource management, rehabilitation and/or environmental education in the community?
8. Identify public acceptance and usage for this project.
9. Describe citizen, board or user group input in the development of this project.
10. How effective is your facility in delivering benefits to your community? Please outline the social, economic and environmental benefits.
11. Please add any other information you would like to have considered as part of your submission.



## BCRPA 2018 Provincial Parks Excellence Award Nomination Questions

---

### Nominee Information

1. Please complete the information below for the nominee for the 2018 Parks Excellence Award.
    - a. Name of Park
    - b. Municipality/organization
    - c. Contact Name
    - d. Address Line 1
    - e. Address Line 2
    - f. City
    - g. Province
    - h. Postal Code
    - i. Telephone
    - j. Fax
    - k. Email
  
  - l. Is the **Nominee** a current member of the BCRPA? Yes / No
- 

### Nominator Information

2. Please complete the information below for the **Nominator**.
    - a. Nominator's Name
    - b. Municipality/organization
    - c. Address Line 1
    - d. Address Line 2
    - e. City
    - f. Province
    - g. Postal Code
    - h. Telephone
    - i. Fax
    - j. Email
  
  3. Is the **Nominator** a current member of the BCRPA? Yes / No
- 

### Nomination Questions for the BCRPA's 2018 Provincial Parks Excellence Award

4. To what extent is accessibility for the general public and special needs groups addressed?
5. Does the nominee demonstrate unique, innovative and creative design and/or use features?  
  
**For environmentally focused applications:** How does the nominee provide an exemplary and innovative example of environmental protection, resource management, rehabilitation and/or environmental education in the community?
6. Identify public acceptance and usage for this project.
7. Describe citizen, board or user group input in the development of this project.
8. How effective is your facility in delivering benefits to your community? Please outline the social, economic and environmental benefits.
9. Please add any other information you would like to have considered as part of your submission.



## BCRPA 2018 Provincial Program Excellence Award Nomination Questions

---

### Nominee Information

1. Please complete the information below for the nominee for the 2018 Program Excellence Award.
  - a. Name of Program
  - b. Municipality/organization
  - c. Contact Name
  - d. Address Line 1
  - e. Address Line 2
  - f. City
  - g. Province
  - h. Postal Code
  - i. Telephone
  - j. Fax
  - k. Email
  
2. Population size of the community:
  - a. Under 15,000
  - b. Over 15,000
  - c. Is the **Nominee** a current member of the BCRPA? Yes / No

---

### Nominator Information

3. Please complete the information below for the **Nominator**.
  - a. Nominator's Name
  - b. Municipality/organization
  - c. Address Line 1
  - d. Address Line 2
  - e. City
  - f. Province
  - g. Postal Code
  - h. Telephone
  - i. Fax
  - j. Email
  
4. Is the **Nominator** a current member of the BCRPA? Yes / No

---

### Nomination Submission for the BCRPA's 2018 Provincial Program Excellence Award

1. Explain how the program is exemplary in terms of creativity, innovation and customer service.
2. Please provide specific information on:
  - a. Number of participants and partners
  - b. fees (income generated, if applicable)
  - c. costs (staff, materials, other resources required)
  - d. methods of promotion
  - e. policy changes (if applicable)
3. Please explain how the program contributes significantly to social, intellectual and physical well-being (individual benefit).
4. Please explain how the program contributes to community social goals and quality of life (public benefit) and describe the level of community engagement and involvement.
5. Please add any other information you would like to have considered as part of your submission.