



## Nomination Form for Election to the Board of Directors – 2021

We welcome your nomination for a position on the Board of the BC Recreation & Parks Association (BCRPA). The effectiveness of BCRPA's Board will be a function of the skills and competencies individuals willing to serve, and your nomination is greatly appreciated. BCRPA is a voluntary Board comprised of recreation and parks professionals.

### **PARTS I to IV & PART VI TO BE COMPLETED BY NOMINEE**

### **PART V TO BE COMPLETED BY NOMINATORS**

The information on this Nomination Form is collected under the authority of the Freedom of Information and Protection of Privacy Act (Section 26). It is required for the recruitment and election of directors for the BCRPA and is used to record information about nominees. It will not be used for any other purpose.

Nominees are required to complete all sections of this form. Nominees submitting incomplete forms will not be considered. The information obtained on this form will be used by members to assess candidacy for election to the Board of BCRPA.

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This nomination is for the following position:

- Board Director at large (2-year term) (3 positions open)
- President Elect (2-year term) (1 position)

### **PART I – NOMINEE'S PERSONAL INFORMATION**

Name:		
Title:		
Organization		
Work Address:		
Home Address:		
Telephone Work:	Home:	Cell:
Email address:		

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**PART II – BASIC QUALIFICATION**

**A Director of BCRPA must be a BCRPA member in good standing.**

Membership e-mail: \_\_\_\_\_

**PART III– BACKGROUND INFORMATION**

*The Background Information provided below will be summarized and shared with Members.*

1. Educational Background (Please provide a list):

2. Membership in Professional/Volunteer Organizations (Please provide a list):

3. Professional and Employment Background (Please provide a list):

4. List each organization or company of which you are currently a Director or Officer:

Company	Position

5. Please provide a short bio of how you became involved with recreation and parks, and how it has influenced the direction of your career.

*In the event you are elected to the Board, the information provided below will be shared online as your Board profile. Refer to the [Governance webpage](#) for examples. Please limit your response to 500 words.*

6. Are you aware of any facts or matters which could hinder the performance of your duties as a board member, including any real or perceived conflicts of interest?

Yes	No
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If yes, describe:

## **PART IV – COMPETENCIES:**

**The Nominating Committee will** review and consider all nominations received by the deadline; all those candidates who meet the criteria will be put forward for election to the membership.

**Director Candidates should meet a majority of these competencies as described below.**

**Please check those that reflect you:**

Sector Related:

- Have experience working in the sector, and a commitment to the importance of recreation, parks, sport, fitness, health and wellness for individuals, families, organizations and the community's quality of life.
- Understanding of the history and development of the recreation and park field in BC
- Ethical principles and professionalism
- Awareness of current issues, practices, and trends in parks and recreation
- Knowledge of inclusion practices in recreation and parks
- Is grounded in service excellence and customer experience
- Complementing the diverse dimensions of parks and recreation services and spaces including geography (e.g., small town) and service delivery models (e.g., regional district, private sector and not-for-profit)
- Understanding of the allied sector BCRPA currently or could work closely with

Leadership Related:

- Committed to support the mandate and enhancement of BCRPA
- Experience working on and with governance boards
- Creative, visionary, and strategic thinker
- Proven leadership ability
- Understanding of municipal, regional, provincial, and national government roles
- Thrives in optimizing group dynamics and processes
- Team player
- Experienced in change management
- Financial literacy

Recruitment Related - **These specific skill, knowledge and experience are required for 2021-2023:**

- Reflects the diverse population our sector serves i.e. geographic location (north, east), gender, ethnicity, and culture
- Works within the parks and environment sector
- Understands links with the provincial health, culture, tourism, children's education and other sectors related to the work of BCRPA

**COMPETENCIES:**

**Please provide a candidate profile, describing how you are a suitable candidate for the Board, including examples of how you meet and have demonstrated the desired competencies listed on the previous page.**

*In the event of a general election, the candidate profile provided below will be shared with Members. Please limit your response to 300 words.*

*(If you require more space than what is provided, please send an additional MS Word document.)*

**PART V – REFERENCES – TO BE COMPLETED BY NOMINATORS**

*Nominees MUST be supported by two members of the Association in good standing.*

We, the undersigned, nominate \_\_\_\_\_ for the position of:

- Board Director at large
- President-Elect

Name:	
Title:	Organization:
Membership Email:	Business Telephone:
Address:	
Signature:	

Name:	
Title:	Organization:
Address:	
Membership Email:	Business Telephone:
Signature:	

**PART VI – NOMINEE ACCEPTANCE AND CONSENT – TO BE COMPLETED BY THE NOMINEE**

I accept this nomination and agree to stand as a candidate for election to the BCRPA Board of Directors as:

- Director (2 year term – 2021 to 2023)
- President-Elect (2 year term – 2021 to 2023)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This form should be submitted by **4:30 pm, February 17, 2021** to the BCRPA Nominating Committee, along with a digital photograph of the nominee to Rebecca Tunnacliffe, CEO at: [rtunnacliffe@bcrrpa.bc.ca](mailto:rtunnacliffe@bcrrpa.bc.ca)

*All parties are obligated to respect the privacy interests of any individual who may be identified as a potential applicant. Information about applicants is confidential and may not be disclosed for purposes outside the selection process. Please note that this is a Board of sector leaders who volunteer their time; BCRPA provides no but does reimburse authorized expenses related to Board business.*