



Announcement

March 31, 2020

IMPORTANT CHANGES THAT AFFECT YOU

Greetings!

We at BCRPA recognize the challenges COVID-19 poses to you, our Fitness Leaders, and know it is essential that we all take the necessary precautions to protect ourselves and our communities.

Please be assured that although our office is currently closed, **BCRPA staff remain open for business** from our virtual home offices.

To support our Fitness Leaders like you during this period, we have made a change to your registration renewal that will help make this process easier. In addition, we've also included some important information about your insurance coverage and CECs below.

You may have experienced a delayed response regarding registration renewal as we worked to establish solutions within [The Registry® of Fitness Professionals](#) without disrupting multiple other system interconnections. We thank you for your patience.

As the situation with COVID-19 rapidly changes, we will continue to respond and adjust our approach as needed.

Renewing your registration:

To make the renewal process easier for you during this period, we have made the following change:

- All First Aid and CPR certifications which expire between February 1, 2020, and August 1, 2020 **will be extended for 90 days beyond their expiry date.** For example: this means if your First Aid and/or CPR certification had an expiry date of February 1, 2020, it will now be valid until April 30, 2020.

CECs:

The requirement to obtain 12 CECs (or 16 if you are a TFL or SFL) during your registration period remains the same. There is a wide availability of online workshops that can be taken to satisfy this criteria. You can find a list of BCRPA-approved online workshops on [this page](#) under Workshops (Continuing Education).

Insurance Coverage:

If you have already started or are interested in offering online training/instructions to your clients, it's important to know how this affects your insurance. Below is clarification from [HUB International](#), our insurer, and the [National Fitness Leadership Association](#), of which BCRPA is a member:

- With respect to providing services online, Fitness Leaders may choose to provide online instruction but insurers cap online instruction to 10% of the individual's operations. This means the gross revenue received from online operations cannot exceed 10% of the individual's total gross revenue for the policy term. **However, due to the COVID-19 outbreak, insurers are allowing online instruction for up to 25% of operations but only for a period of 6 months.**
- The onus is on Fitness Leaders to [notify HUB Insurance](#) if their online operations exceed 10%. These requests will then be referred to insurers by HUB International, and upon review, the insurer will quote and charge an additional premium. Only at that time will an endorsement will be issued. Any of these requests should be emailed to [HUB Insurance](#) directly.
- Please continue to use the PAR-Q form. Note there is an [online version available](#). This form can be completed online, and the final page printed out and signed.
- If you are using music in your online offerings, please ensure you continue to observe copyright and license rules.

We will continue to monitor the COVID-19 situation as it relates to you and your work in the community, and may make further changes, if needed, in order to best support you. Please watch for future emails from us to make sure you stay in the loop!

Thank you for your understanding during this time.

Kevin Penny
Senior Manager, Physical Activity Programs