# Supervisor of Fitness Leaders (SFL) Application



As a Supervisor of Fitness Leaders (SFL) you will be able to conduct ICE evaluations, present workshops in your specialty area(s) and grant BCRPA continuing education credits (CECs).

Supervisor of Fitness Leaders (SFL) applications are reviewed on a revolving on-going basis. The requirements listed below are the minimum requirements to submit a SFL application for evaluation. Please note – that meeting the minimum requirement is not a guarantee of acceptance.

# **SFL Application Requirements**

1: Must be a currently registered BCRPA Fitness Leader	
2: Must have a minimum of 4 years working experience as a Fitness Leader	
3: Must have completed one or more BCRPA specialty modules	
4: Must have completed an ICE Workshop and Shadow ICE	
THEN	
5: Complete and submit the SFL application	
THEN	
6: Successful applicants will be invited to attend the BCRPA Train-the-Trainer workshop. This workshop must be completed before an applicant is provided with their SFL designation.	



# **BCRPA Supervisor of Fitness Leaders (SFL) Application**

# 1. Applicant Contact Details

First Name:	
Last Name:	
Address:	
City:	
Province:	
Postal Code:	
Phone Number:	
Email:	
Website (if applicable):	
Leader ID:	
Employer / Facility Name:	

## 2. Educational Background

Please indicate the highest level of education completed.				
Secondary	College (diploma)	University Degree	Graduate Degree	
Other Education	Other Education Undertaken and Completed:			



BC Recreation and Parks Association 301 – 470 Granville Street Vancouver, BC V6C 1V5 TEL: 604-629-0965 FAX: 604-629-2651 Email: <u>bcrpa@bcrpa.bc.ca</u> www.bcrpa.bc.ca

#### 3. Work and Fitness Resume

Please provide the following two resumes, as separate documents, and attach them to this application;

- a. Your Work Resume this resume is the kind of resume you would submit for employment.
- b. Your Fitness Resume this resume outlines your experience in the fitness industry by identifying your fitness teaching experience such as; what you taught (course/programs), where you taught, who you taught (adult, seniors, youth, children, disabled etc.), how long you've taught etc.. Also, at the end of your resume please identify any teaching experience you have that has occurred outside of the fitness industry such as school teacher, sport coach, swim instructor, First Aid instructor, group facilitation etc.

## 4. Specialty Module Selection

a. Please indicate which specialty module you're applying to teach (you can select more than one).

Weight Training	Aquatic Fitness
Personal Training	Group Fitness
Older Adult Fitness	Osteofit
Pilates Fitness	Yoga Fitness

b. Please indicate when and where you took your specialty module training.

Specialty Module	Training Date (month / year)	Training Location
Weight Training		
Personal Training		
Older Adult Fitness		
Pilates Fitness		
Aquatic Fitness		
Group Fitness		
Osteofit		
Yoga Fitness		



- c. For each of the specialty modules you selected above please indicate when and where you took your specialty module ICE Workshop and conducted your Shadow ICE?
  - i. When and where you did you take your ICE Workshop?

Specialty Module	ICE Workshop (month / year)	ICE Workshop Location	Name of SFL or TFL Delivering Specialty Module
Weight Training			
Personal Training			
Group Fitness			

ii. When and where did you conduct your Shadow ICE?

Specialty Module	Shadow ICE (month / year)	Shadow ICE Location	Name of SFL or TFL Evaluating
Weight Training			
Personal Training			
<b>Older Adult Fitness</b>			
Pilates Fitness			
Aquatic Fitness			
Group Fitness			
Osteofit			
Yoga Fitness			

Please submit your Shadow ICE evaluation and the ICE evaluation of the SFL with whom you conducted your Shadow ICE.

### 5. Reference Letter

Please provide two reference letters from a Supervisor, Manager or Fitness Club / Business Owner indicating your competencies as a trainer and educator.

### 6. Train-the-Trainer Workshop

Completing the BCRPA Train-the-Trainer workshop is a requirement to complete your SFL designation. Successful SFL applicants will be invited to attend BCRPA's Train-the-Trainer workshop.

Thank you for submitting a SFL application.



Please provide all documentation to BCRPA. Processing time is three to four weeks.

British Columbia Recreation and 301-407 Granville Street Vancouver, British Columbia V6C 1V5	d Parks Association	
Application Review Fee:	\$50.00	
Payment Information		
Credit Card Type:		MasterCard
Name on Credit Card:		
Credit Card #:		
Expiry Date:		
CVV#:		
Signature:		