



BCRPA Provincial Award of Merit Nomination Questions

To help you compile your answers for the online nomination form, the questions are provided below.

Please note, we will ONLY accept answers to the nomination questions in the online form. Please do not send us answers to these questions in any other format, as they will not be accepted.

In addition to the questions listed below, you will be asked to provide:

- 1. Contact information and BCRPA Membership status of the Nominator(s)**
- 2. Contact information and BCRPA Membership status for the Nominee**
- 3. Two (2) Letters of Impact**, each must not exceed 2 pages. One must be from a community member. Letters must be PDFs and should not exceed 2 pages. Each file size should not exceed 2 MBs.
- 4. OPTIONAL: Up to 3 supporting documents**, which may include newspaper clippings, architectural renderings and letters of support. Each file should not exceed 10 MBs. Letters should not exceed 2 pages. The following file formats are accepted: png, gif, jpg, jpeg, and pdf
- 5. 3 to 5 high resolution images** (300 dpi in jpeg, tiff, or eps format). Each file is not to exceed 10 MBs
- 6. You will also be asked to complete a photography release form** (to be completed by the copyright holder) and an **application release form**. Both forms are integrated into the online nomination form

If you have any questions, please contact the 2019 Provincial Awards Review Committee, c/o Connie Mah, Administrator, [by email](#).

Completed Nomination Forms are due no later than Monday, March 4, 2019.

Award of Merit Nomination Questions

- 1. Please list the nominee's participation with BCRPA offices and committees.**
(Example: BCRPA Spring Training Planning Committee 2014-2016, Regional Liaison 2008-2011)

Word limit: 250 *This question is required.

- 2. Please list the nominee's participation with other provincial professional service organizations, which impacted the recreation and parks sector.**
(Example: member of Executive Provincial Sports Association)

Word limit: 250 *This question is required.



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3. Please list the nominee's participation with **regional councils and services**.
(Example: Fitness Representative on the Council, served on the Conference Planning Committee 1988-1990)

Word limit: 250 *This question is required.

4. Please provide a list of the title, date and publishers of **written contributions to research projects**.

Word limit: 250 *This question is required.

5. Please provide a list of the title, date and publishers of **written contributions to books, magazines and news articles**.

6. Please provide a list of previous **public speaking experience, including topics and events**.
(Example: Keynote on Leadership at a Provincial Conference, Victoria, BC, 2015)

Word limit: 250

7. Please provide a list of previous field or **job related experience related to parks and recreation activities**.
(Example: Assistant Director, Campbell River Recreation Department, 2001-2003)

Word limit: 250

8. Please provide a list of previous field or job related experience **related to volunteer or job activities**.
(Example: Executive member, Minor Soccer Association, 1999-2003; Coach, Minor Softball, 2004-2007)

Word limit: 250

9. Please provide a list of previous field or job related experience related to **any contributions to the innovation of service or facility development**.

Word limit: 250

10. Please give any other specific information that could assist the Committee in making their decision, including **awards and honours received, and other pertinent activities or information**.
Feel free to include a general statement as to why the nominee is deserving of this honour.

Word limit: 250