



# BCRPA Provincial Award Nomination Questions

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To help you compile your answers for the online nomination form, the questions in the nomination forms are provided below.

Please note, we will ONLY accept answers to the nomination questions in the online form. **Please do not send us answers to these questions in any other format, as they will not be accepted.**

In addition to the questions below, you will be asked to provide:

- **Contact information and BCRPA Membership status of the Nominator(s)**
- **Contact information and BCRPA Membership status for the Nominee**
- **Two (2) Letters of Impact**, each must not exceed 2 pages. One must be from a community member. Letters must be PDFs and should not exceed 2 pages. Each file size should not exceed 2 MBs
- **3 to 5 high resolution images** (300 dpi in jpeg, tiff, or eps format). Each file is not to exceed 10 MBs
- You will also be asked to complete a **photography release form** (to be completed by the copyright holder) and an **application release form**. Both forms are integrated into the online nomination form.

**Completed Nomination Forms are due no later than March 4, 2019.**

If you have any questions, please contact Connie Mah, Administrator, at [cmah@bcrpa.bc.ca](mailto:cmah@bcrpa.bc.ca).

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## Facility Excellence Award nomination questions

- 1. Describe the rationale for the facility. (Word limit: 600)**
  - a. How does the park fill a gap or address an anticipated need in the community?
  - b. How does the design and development of the facility incorporate the community culture?
  - c. How does the facility remove barriers in order to be accessible to all abilities, ages, genders, cultures, etc. as they may relate to this project?
  - d. How accessible is the park to the community (e.g. by active-transportation, by multiple modes of transportation)?
  
- 2. Describe the facility features. (Word limit: 600)**
  - a. How is the facility's design innovative or creative in how it addresses community need?
  - b. How does the facility focus on community place-making and serve as a gathering place?
  - c. How were residents and stakeholders involved in providing feedback and input?
  - d. How does the facility reflect community uniqueness and history?
  - e. Were green considerations incorporated in the design, construction, and operations? If so, please provide specific examples.
  
- 3. Describe the overall reach of the facility, and the impact on the community. (Word limit: 600)**
  - a. What impact does the facility have on health and wellness, and social well-being of the community, including reaching hard to reach populations?
  - b. What are the demographics of people who use the facility the most?
  - c. How does the facility reach people outside the immediate jurisdiction?
  
- 4. What were lessons learned during the facility design, construction and implementation? (Word limit: 250)**



## Parks Excellence Award nomination questions

- 1. Describe the park. (Word limit: 600)**
  - a. How does the park fill a gap or address a need in the community?
  - b. How does the design and development of the park incorporate the community culture?
  - c. How is the park accessible in relation to the community?
  - d. How does the park cater to everyone, including abilities, gender, age, culture?
  
- 2. Describe the park features. (Word limit: 600)**
  - a. How is the design of the park creative or innovative in how it addresses identified need?
  - b. How does the park protect the environment and cultivate rehabilitation?
  - c. How were residents and stakeholders engaged to provide community-based input?
  - d. Describe what environmental practices were considered in the design and construction of the park (e.g. use of natural elements, repurposing materials or space)? Please provide specific examples where possible.
  
- 3. Describe the overall reach and impact that the park has had on the community. (Word limit: 600)**
  - a. What is the impact of the park on health and wellness, and social well-being of the community?
  - b. Who does the park reach outside the immediate jurisdiction or target population?
  - c. Describe how the park reflects the community: what are the demographics of people who use the park the most; how does it provide an opportunity for community connections?
  
- 4. What were three lessons learned during the park design and implementation? (Word limit: 250)**



## Program Excellence Award nomination questions

### 1. Describe the program. (Word limit: 600)

- a. Who does it target?
- b. Why was it developed?
- c. How is it innovative or creative?
- d. Does it support local, provincial, or national strategies and/or initiatives (e.g.: OCP, masterplan, mission, frameworks)?
- e. How is it sustainable?

### 2. What are the results? (Word limit: 600)

- a. Was it cost effective, and were financial targets met?
- b. Were there participation targets? If so, were they met?
- c. What are three lessons learned?
- d. Was there a communication strategy? If so, what was the effectiveness?

### 3. How did the program impact participants? (Word limit: 600)

- a. Did they expand their skills and learning?
- b. Was there a target population/demographic? If so, how were those people impacted?
- c. How did it affect participants' quality of life (e.g.: sense of connectedness, physical activity, etc.)

### 4. How did the program impact the community? (Word limit: 600)

- a. Was there an overall change in the community (e.g.: increased capacity, connectedness, physical activity, etc.)
- b. Community benefits and/or partnerships?
- c. How is this program transferable to other communities?