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BCRPA
BC RECREATION AND PARKS ASSOCIATION

Organizational Profile

Organization Name_____

Please provide the following information:

1. # of individual staff who oversee children's programs (ages 6-12) annually, full-time (35 hours per week or more) and receive full-time salary and benefits	_____
2. # of individual staff (excluding volunteers) who work directly with children's programs (ages 6-12) part-time (less than 35 hours per week)	_____
3. # of children (ages 6-12) served by your organization (one child participant is defined as one individual participating in one program for one session – see below for definitions) a. Camp _____ b. Aquatic _____ c. General _____ d. Casual/Open/Drop-in _____	_____
4. # of facilities/program locations where children's programs (ages 6-12) are offered (Facilities do not have to be owned or operated by the organization)	_____
5. # of programs (ages 6-12) offered by your organization (see reverse for definitions) a. Camp _____ b. Aquatic _____ c. General _____ d. Casual/Open/Drop-in _____	_____
6. Please estimate the number of participants you plan to train in: a. Principles of Healthy Child Development (PHCD) _____ b. QUEST 2 – Using the QUEST _____ c. QUEST 1 – Review of Best Practices _____	_____

Definitions for Question 3

For camp, aquatic and general programs determine the total number of children registered in each program (one child participant is defined as one individual (6-12 years of age) participating in one program for one session.

[Sample: one child participating in one AquaQuest 1 session + one dance session + one arts program = 3 participants]

For casual/open/drop-in type programs - defined as a program, with or without registration and has irregular attendance, in an open or drop-in setting
(i.e. open gym, before and/or after school care, etc.):

1. Define the average # of participants in a program
2. Define the rate of participation of a child in a program (i.e. once to five times/week)
3. Define the # of seasons, on average, that a child participates within a year (i.e. fall, winter, spring and summer = 4, could be 3 if program not available during the summer)

[Sample: 10 participants x 3 times/week x 3 seasons = 90 participants]

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Definitions for Question 5

Camp Program Count: The number of camper groups operating within the camp program
Sample 1: If a camp operates for one week and has 50 children divided into 6 camper groups, the total program count is 6 and the total number of children participating is 50.
Sample 2: If a camp operates for 4 weeks and has 50 children divided into 6 camper groups per session/week, the total program count is 24 and the total number of children participating is 200).

Aquatics Program Count: An Aqua Quest 7 swimming class that runs for 10 weeks would be considered one program.

General Program Count: A recreation program e.g. basketball or floor hockey that runs for 10 weeks once or twice a week counts as one program.

Casual/Open/Drop-in Type Program Count: An open or drop-in type program is defined as a program, with or without registration and has irregular attendance, in an open or drop-in setting supervised by one leader for one group of children aged 6 – 12 (i.e. open gym, before and/or after school care, etc.).

Calculation:
1. Define the # of programs offered in the organization
2. Define the # of seasons program is offered in a year (i.e. fall, winter, spring and summer = 4, could be 3 if the program is not available during the summer)

NOTE: If the program is supervised by more than one leader and children are separated into groups, the program count is multiplied by the number of groups within the program.
Sample 3: open gym program x 3 leaders x 3 seasons = 9 programs