



BC RECREATION & PARKS ASSOCIATION

How to Host a **Everybody Gets to Play™** Workshop

Workshop Details

- \$75/BCRPA Member and \$85/BCRPA Non-member*
 - 8 hours (including breaks)
 - Groups of 10-20 are recommended
 - Certificate of participation included
 - Participants will receive an **Everybody Gets to Play™** Tool Kit
- *2009 workshop fees waived courtesy of [Everybody Active](#); see BCRPA [website](#) for details*

1. Complete and send in the Parks & Recreation Course Request Form which includes:
 - a. Potential dates & times (can be done in one full day or two half days)
 - b. Location
 - c. Whether the course is open to the public
2. Confirm with the Parks and Recreation Program Coordinator:
 - a. Instructor availability
 - b. Promotion details (BCRPA website & email Communiqué)
 - c. Administration details

Responsibilities	Host	BCRPA
Audio-visual (LCD Projector, screen, & flipchart)	✓	
Classroom Space	✓	
Refreshments	✓	
Marketing/Promotions	✓	✓
Registration		✓
Instructor Fees (including travel expenses)		✓
Course Materials		✓

Benefits of hosting a **Everybody Gets to Play™** workshop:

- Opportunity to share ideas, strategies and success storied with other professionals
- Learn about the community mobilization process
- Gain an understanding of the **Everybody Gets to Play™** Tool Kit

How to make the most of your **Everybody Gets to Play™** workshop:

- Invite key individuals from different levels of your organization.
- Invite individuals and organizations from different sectors who work with economically disadvantaged individuals and families.
- Take this opportunity to build a network and come away with a community action plan.

For more information:

Contact the Parks and Recreation Program Coordinator at parksandrec@bcrpa.bc.ca or 604-629-0965 ext. 229