



BC RECREATION & PARKS ASSOCIATION

How to Host a Pool Operator Course

Course Details

- 14-16 hours over two days (including breaks)
- Minimum 10 people, maximum 20
- Certificate upon successful completion

1. Decide what course(s) you would like to offer:
 - a. Level 1
 - b. Level 2
 - c. Level 1 & 2 (*not available back-to-back, recommended 3+weeks between levels*)
2. Complete and send in the Parks & Recreation Course Request Form which includes:
 - a. Potential dates & times
 - b. Location
 - c. Whether the course is open to the public
3. Course Costs to Consider
 - \$30/person (BCRPA Certificate Fee - charged once if combined with PoolSafe BC Course)
 - \$60/textbook plus tax/shipping
 - Instructor fee & travel costs (varies; to be negotiated with instructor)
4. Confirm with the Parks and Recreation Program Coordinator:
 - a. Instructor availability
 - b. Promotion details (BCRPA website & email Communiqué)
 - c. Administration details

| Responsibilities | Host | BCRPA |
|---|------|--------------------------------|
| Audio-visual (LCD Projector, screen, & flipchart) | ✓ | |
| Classroom Space | ✓ | |
| Refreshments | ✓ | |
| Marketing/Promotions | ✓ | ✓ |
| Registration | ✓ | <i>Is available by request</i> |
| Instructor Fees (including travel expenses) | ✓ | |
| Course Materials | | ✓ |

Benefits of hosting a Pool Operators Course

- Maintain efficiencies at your operation
- Maintain a safe work/play environment
- Enhance your staff's knowledge, skills and abilities

For more information:

Contact the Parks and Recreation Program Coordinator at parksandrec@bcrpa.bc.ca.