



BCRPA Provincial Award Nomination Reference Guide for Parks Excellence

BC Recreation and Parks Association is pleased to host an annual Awards program that recognizes outstanding special events, programs, facilities, parks, and dedicated individuals whose ideas, innovation, and services make an impact in the recreation and parks sector.

The **Parks Excellence** award recognizes outstanding design and development of park spaces using natural elements or repurposing materials. The park space reflects community culture, which is accessible to all patrons, and encourages individuals and communities to get out into nature. The park positively impacts the well-being of the community and the recreation and parks sector.

About the Nomination Application:

Please budget up to 10 hours to collect the necessary information needed to apply for the Parks Excellence Award, and up to 2 hours to complete the online nomination form.

Prior to starting the online nomination form, we recommend the following:

- Assign a staff member familiar with the park to take the lead on the application.
- Collect all the information listed in the **“Additional information for the Nomination Application”** section.
- Review the **Nomination Questions on page 3** and prepare and save your answers for copy and paste into the online nomination form.

Note: You will be able to save your progress and return to the nomination form at a later time. If you lose the URL link or need to make an edit to your nomination, please contact Felicitas Lutz, Partnerships and Events Coordinator, [by email](#).

The deadline for nominations is: 11:59 PM, March 4, 2024.

Eligibility Requirements:

1. Either the **nominator or applicant** must be a BCRPA member.
2. The Nominee (the Park) must be owned and operated by a currently enrolled Local Government, Affiliate, or Corporate Member.
3. The **park** must have been in existence for a **minimum** of one year.

Additional Information for the Nomination Application:

In addition to the questions listed below, you will be asked to provide:

- Contact information and BCRPA Membership status of the Nominator / Applicant
- Contact information and BCRPA Membership status for the Nominee
- Upload 3 to 5 high resolution images** (300 dpi in jpg, png, tiff or eps format - maximum file size of 10 MB each)



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- Submit 2 to 3 testimonials from a community member** who has experience with the park (please limit each testimonial to 2 to 3 sentences each)
- Submit supporting documents** including a maximum of 2 supporting articles (written/print media, or video) as a URL link (**refer to question 6 on page 3**)
- You will also be asked to complete a **photography release form** (to be completed by the copyright holder or authorized individual) and an **application release form**. Both forms are integrated into the online nomination form.

Please refer to **page 3 to review the Nomination Questions** and to help you prepare your answers.

Submit your Parks Excellence nomination online at:

<https://survey.alchemer.com/s3/7635978/2024-Nomination-Form-for-Parks-Excellence>

If you have any questions or require assistance with the nomination form, please contact the 2024 Provincial Awards Review Committee, c/o Felicitas Lutz, Partnerships and Events Coordinator, [by email](#).



Parks Excellence Application Questions

Please use the questions below to tell the story of the nominee and to share with us why the nominee is deserving of provincial recognition.

Please ensure that you answer all the questions completely. Point form is acceptable.

1. **Describe the park project and scope. Word Limit: 300 (28 points)**
 - Why was the park built?
 - How has the park received community support? How were residents / stakeholders engaged?
 - Does the park fill a gap or address a need?
 - Where in the community is it located? Is it accessible?
2. **Describe the park and features. Word Limit: 300 (30 points)**
 - How was the park designed?
 - How does the design incorporate the identity of the community?
 - Is the park accessible? What design elements have been included to create an inclusive and barrier-free park?
 - What environmental practices and considerations were included?
3. **Lessons learned during park design, construction and implementation. Word Limit: 300 (18 points)**
 - How well did the finished project meet the expectations of the community?
 - Were there any changes to the design to accommodate need/demand and why?
 - Was the park within budget? How was the project funded?
4. **Describe the overall impact the park has had on the community? Word Limit: 300 (18 points)**
 - How has the health, wellness and social wellbeing of the community been improved?
 - Describe how the park has attracted usage from outside its target community/population
 - What made this park a success and how has it impacted the community?
5. **You are welcome to share up to 3 testimonials from community members who have experience with the park. Please limit each testimonial to 2 to 3 sentences each. Word Limit: 300 (3 points)**
6. **What recognition, awards or media coverage has your park received? Provide up to 2 examples. You may include URLs to media links. Word limit: 300 (3 points)**